



STATEMENT OF POLICY AND AUTHORITY

Clarkson Port Services Limited ("CPSL"), including Gibb Tools Limited, is committed to providing an unparalleled standard and continually improving service to its clients. Fundamental to this commitment is the maintenance of certification to International Standards 9001:2015 for Quality and OHSAS18001 for Health and Safety and ISO14001 for Environment. It is incumbent on all members of staff to comply with these Standards. CPSL is also committed to transition of its Health & Safety certification from OHSAS18001 to ISO45001:2018 for Health and to maintaining compliance to all applicable legal and other requirements relevant to its work activities.

The CPSL Scope of Certification is : **The supply of shipbroking, port agency, boating services, stevedoring, warehouse management, vessel agency, freight forwarding, project logistics and the provision of tools, consumables and procurement services to the offshore and onshore industries and tool calibration and refurbishment services.**

The CPSL Managing Director is responsible for the achievement and maintenance of the certifications. Reporting to the Managing Director are the Management System Manager and Health and Safety Manager, with authority to take whatever action is necessary to achieve the aforementioned commitment.

The Group Management System is continually and systematically reviewed for effectiveness and continual improvement sought to meet customers' requirements and corporate goals. As part of this continual improvement, the Management System provides a framework for setting annual Corporate Objectives to identify the strategic direction of CPSL and reviewing risks and opportunities attendant on these Objectives.

Key Performance Indicators will also be set annually, to enable CPSL to monitor its progress towards achievement of areas of specific focus during the year. These are found on pages 3 and 4 of the Management System and displayed on each CPSL site.

The Corporate Objectives for Clarkson Port Services Limited for 2019 can be summarised as:

- An Integrated Management System incorporating Quality, Health & Safety and Environment;
- Waste and Sustainability plans for each site;
- New, single site for all Great Yarmouth operations;
- Completion of Gibb websites / e-bay shop/Quality/Universal;
- Further expansion of Freight Forwarding to enable it to become a standalone business;
- Zero harm to staff;
- Standardisation of forms throughout CPSL and in line with Plc corporate branding;
- Evidenced compliance to General Data Protection Regulation (GDPR).

A R Rham
Managing Director

24th January 2019

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