



## HEALTH & SAFETY POLICY

It is company policy to provide and maintain safe and healthy working conditions and an environment for all personnel employed by the Company and using our vehicles including contractors, visitors and contractual labour working on our behalf and the general public:

The Directors recognise and accept their responsibilities under the Health & Safety at Work Act 1974, The Management of Health & Safety Regulations 1999 and other appropriate legislation. Ensuring that all aspects of the Health & Safety Policy are complied with, enlisting the active support of all employees to achieve this objective by adhering to all of the Company's safety rules and codes of practice along with co-operating with management in maintaining high standards of safety.

The company will take the necessary steps to ensure that we:

- Provide and maintain safety equipment and safe systems of work
- Ensure materials used are properly stored, handled, used and transported
- Provide information, training, instruction and supervision - ensure staff are aware of instructions provided by manufacturers and suppliers of equipment
- Provide a safe place of employment
- Provide a safe working environment
- Provide a written safety policy/risk assessment
- Look after the health and safety of others, for example the public
- Talk to and be advised by safety representatives
- Carry out and complete a COVID19 risk assessment

The Company also considers that its employees have an individual responsibility for ensuring their own health and safety and the safety of others that may be affected by their acts or omissions. Therefore our employees are required to:

- Take care of their own health and safety and that of other persons (employees may be liable)
- Co-operate with their employers
- Not interfere with anything provided in the interest of health and safety

Directors and Managers are well versed in the requirements of the Health & Safety at work act, covering the company's activities. Provide information and training to all employees with regard to safe systems of work and to provide a level of supervision to ensure company procedures are followed.

COSHH regulations are complied with specifically in the use, handling and storage of all substances, which may constitute a potential hazard. (When using cleaning chemicals follow the manufacturers instructions and always wear the appropriate protection. Always ensure that electrical items are isolated from the power supply before cleaning).

Suitable and efficient health & safety risk assessment is carried out and recorded.

All accidents or incidents should be reported to your Manager or the Directors to comply with RIDDOR.

Andrew Burton  
Managing Director

Date 05.04.21